In Psychology 1, you learn about research in many areas of psychology. Psychologists conduct much of this research with human subjects in psychology laboratories in universities like UCSB. To enhance your understanding of the nature of research, it is important that you obtain first-hand experience with research. For this reason, students in Psychology 1 are required to complete a research requirement.

All research with human subjects must be carried out in an ethical manner. You cannot be required to participate in experiments against your wishes. Therefore, you have been given two options to fulfill the Psychology 1 research requirement—one involves your participation in experiments and one does not, but both have been designed to take the same amount of effort. You are free to choose either option.

**OPTION 1: PARTICIPATE IN EXPERIMENTS**
Your participation as a subject in experiments will give you a chance to have direct contact with research and acquire a better understanding of what psychological research is actually like. Records of your performance in psychological experiments are usually anonymous and are always held in strictest confidence.

- **The Requirement:** Each student is required to complete **six (6) research credits**. Participation in an experiment will earn you 1/2 credit for a 30 minute experiment, 1 credit for a 60 minute experiment, etc. If an experiment is worth 2 or more credits (usually because it takes more than one hour or more than one session), it will be noted in the experiment description you see when you sign up. There is no partial credit; you must complete 6 research credits in order to complete the research requirement. (Please note: Paid experiments cannot be used for Psych 1 research requirement credit).

- **How do I complete the requirement?** See the instructions below.

- **Prescreening:** A pre-screening questionnaire will automatically pop-up when you sign in for the first time. If you take this pre-screening within the first two weeks of the quarter, you will receive one (1) credit toward your total of six (6) credits. You may not participate in the prescreening if you are under 18-years-old, even if you have a consent form on file. The last day to take the pre-screening for 1 credit is **Wednesday, January 25, 2017**. No experiments are run during finals week and there are no experiment makeup dates after the last day of experiment.

**OPTION 2: WRITE A RESEARCH PAPER**
If you prefer not to participate in experiments, you may write a **six-page paper** that reviews three research articles. Writing this paper should provide a learning experience comparable to that of participating in research.

- **The Requirement:** Select three (3) journal articles from the list of acceptable journals below. The articles must have been published within the last year. Prepare a six-page paper (double-spaced) summarizing the main question addressed in each article, how the author addressed it, and what they found (write approximately two pages per article). Spend a minimum of six hours on the paper. The paper must be typed and have a title, and saved as a Word Document. You must submit the paper via email to wwwsubpool@psych.ucsb.edu and attach the PDF articles used in the paper.

- **Deadline:** The paper is due by **Friday, March 17, 2017 before 3pm**, late papers will not be accepted. Please email the paper and journal articles to the subject pool email wwwsubpool@psych.ucsb.edu.

- **Academic Integrity:** Papers submitted to fulfill the Research Participation requirement are subject to UCSB's policies regarding academic integrity. The paper submitted to satisfy the Research Participation requirement must be the result of the independent and individual effort of the person assigned the grade. Any evidence of academic dishonesty will result in a failing grade for the work submitted and immediate referral to the Office of Judicial Affairs, Student Affairs.

IF YOU DO NOT COMPLETE THE RESEARCH REQUIREMENT:

If you fail to fully complete the research requirement (either Option 1 or Option 2), your final grade will be reduced (i.e., if you had an A-, you will receive a B+; if you had a C, you will receive a C-; etc.). **There are no exceptions to the research requirement without medical or legal documentation.**

HOW TO SIGN UP FOR EXPERIMENTS

First: Obtain a Username and Password

1. If you have not done so, activate your UMAIL account at [http://www.umail.ucsb.edu](http://www.umail.ucsb.edu)
2. Check your UMAIL account for an email with the subject line: “Psychological Research Participation Sign-Up Login Information”
3. If you register for Psych 1 after the first day of class, your Username and Password will be emailed to you within a few days. If you do not receive the email, it is your responsibility to contact the Subject Pool Coordinator at [www.subpool@psych.ucsb.edu](http://www.subpool@psych.ucsb.edu)

Next: Sign up for Experiments

1. Go to the following website and use the Username and Password from the email you received to login: [http://ucsb.sona-systems.com](http://ucsb.sona-systems.com)
2. The first time you login, you will see a policy screen. Click “yes” if you agree to the terms.
3. Click on the “My Profile” link if you want to change your password to something you will remember.
4. Click on “Study Sign-Up” to browse the list of experiments.
   - Note: Pay attention to the restrictions (e.g. “females only”). Do not sign up for a study more than once (unless specifically asked to do so). If you don’t see any experiments listed, check Sona again later.
5. Find an experiment that interests you and click on “Timeslots Available.”
6. You will see more detailed Study Information.
7. If you are interested and eligible to participate, click on “View Timeslots Available for this Study.”
8. A list of open timeslots will appear; click on the “Sign-Up” button next to the timeslot you want to sign up for.
9. You should see the “Sign-Up Successful” screen. Copy the experiment information onto your Tally Sheet.
   - NOTE: Be sure to write the correct location, date, and time of your experiment. The Psych & Brain Sciences Office does not have that information. However, should you lose this information you may check the Sona website. Please be aware, there are no public access computers in the Psych Building.
10. Once you have signed up for an experiment, it is important that you show up on time for the experiment!

THE IMPORTANCE OF EXPERIMENTS & SHOWING UP ON TIME

We appreciate your participation in the Psychological & Brain Sciences Subject Pool and ask that you make every effort to show up on time to experiments. If you show up late for an experiment, you may not be able to participate in the study and you will not receive credit. The vast majority of students show up on time to experiments, but when a student signs up to participate in an experiment and then fails to show up, or shows up late, without properly alerting the researchers, it can seriously harm the research being conducted in the Department. In addition to harming the research of UCSB students and faculty, no-shows waste money, time, and limited resources. Please be aware of this when signing up for timeslots, do not sign up for something you may not attend, and if you must cancel, please let a researcher know at least 24 hours before the experiment. As a participant, if you chronically fail to show up for experiments, the repercussions may include, but are not be limited to, removal from the subject pool.
KEEP TRACK OF YOUR EXPERIMENTS & CREDITS

- Attached to this packet is a Tally Sheet which will help you keep track of the experiments you have signed up for and completed. You should have the experimenter sign it after each experiment. **If credit issues arise, your tally sheet will help provide verification of your participation in an experiment.** It does **not** need to be turned into the Psychological & Brain Sciences Office.
- When you sign up for an experiment, you will receive a confirmation email and a reminder email the day before your experiment.
- To see a list of your upcoming and past experiments, login to Sona and click on the “**My Schedule & Credits**” link. You can also view your credit balance.

RIGHTS OF EXPERIMENTAL PARTICIPANTS

No experiments are designed to involve psychological or physical harm. However, we would like to remind you of your right to choose not to participate in a study after it has been explained to you. Further, if during a session, you feel distressed and wish to withdraw, you may terminate your participation. You will not be penalized for refusing to participate and will receive the appropriate experiment credit.

RESPONSIBILITIES

In order to receive credit, you must be eligible. That means you fit the specifications listed in the description, you show up on time, you can stay for the full time specified, and you give the experiment your full attention. You will **not** receive credit for paid experiments or for experiments that you are not eligible for. You must sign up for studies with the Sona account created for you for this department and this course in order to get credit for this course.

IF YOU ARE UNDER 18-YEARS-OLD

Students choosing to participate in experiments **must be 18 years of age or older** OR have a **parental consent form** on file. This form is handed out at the first Psychology 1 section or may be picked up at the Psych & Brain Sciences Admin Office in Psychology East, room 1813. Turn in the parental consent forms to the Psych Admin Office in Psychology East, room 1813, **PRIOR** to participating in any experiment. Forms may be faxed to the main office, 805-893-4303. **If you are under 18, you may not participate in the prescreening survey even if you have turned in a consent form.**

SPECIAL NEEDS

The Americans with Disabilities Act (ADA) requires that students with special needs have equal access to program information. If you are a special needs student requiring assistance in signing up for Psychology 1 experiments, assistance is available in the Psychology Admin Office, Psychology East, room 1813 or you may call (805)893-3182.

EXTENSION STUDENTS/FOREIGN STUDENTS

If you are a concurrent enrollment student (a student taking UCSB classes through University Extension), or your name does not appear on the Psych 1 class list, please email the Subject Pool Coordinator at **wwwsubpool@psych.ucsb.edu** to receive your login information.

FREQUENTLY ASKED QUESTIONS

How do I obtain a UCSB “UMAIL” account?
You can obtain a free UCSB UMAIL account by logging on to www.umail.ucsb.edu

**What if I registered for the class, but I have not received a Username or Password?**
You should receive it within a few days of registering. If you do not receive it, email the Subject Pool Coordinator at wwwsubpool@psych.ucsb.edu

**What if I forgot my password or accidentally deleted the email with my Username and Password?**
Go to ucsb.sona-systems.com and look for the link titled “Lost your password? Click here to retrieve it”

**What if I am having trouble logging in?**
Close the web browser, then open it and try again. If you still have problems, contact the Subject Pool Coordinator at wwwsubpool@psych.ucsb.edu.

**What if I need to cancel an experiment appointment?**
If you wish to cancel an appointment, you must do so at least 24 hours before the experiment is scheduled to start. **TO CANCEL:** Log on to the Sona Systems site and click “My Schedule & Credits” to see your scheduled appointments. You’ll see a “cancel” button next to any upcoming session that is more than 24 hours in the future. To cancel the session, click the “cancel” button next to the session you wish to cancel. You will be asked to confirm the cancellation; click “yes.” **NOTE:** Canceling via the Sona Systems site is the best way to cancel an appointment; however, in the case of an emergency, you may cancel your appointment by contacting the experimenter directly through email by clicking on the appropriate experiment title in the “My Schedule & Credits” screen.

**What if I am repeating Psych1?**
If you are repeating Psychology 1, you must complete the Research Requirement this quarter; that is, you must either participate in experiments or write a new research paper.

**What if I am taking another course at UCSB that requires me to participate in research?**
It is your responsibility to make sure you complete the research requirement for each course. If you are taking Psych 1 & Psych 7 this quarter, you will need to complete 6 credits for each course (a total of 12 research credits). If you are taking a course in another department that requires you to participate in research (Anthropology, Communication, etc.), be sure to keep track of your login information for both the Psychological & Brain Sciences Sona website and the other department’s Sona website. **Each department has a unique Sona website.** Credits CANNOT be transferred between courses or between departments. When you are signing up for experiments, make sure you are signing up in the correct Sona website.

**Psychological & Brain Sciences Department Sona System website:** http://ucsb.sona-systems.com

**How do I sign up for paid experiments?**
Once you have completed your 6 credit requirement for Psych1, you can go to www.psych.ucsb.edu and click on the research icon in the lower right hand corner for information about paid studies. You may not participate in paid experiments if you have not finished your requirements or if you are under the age of 18. If you have any questions, contact the Subject Pool Coordinator at wwwsubpool@psych.ucsb.edu.

**Questions or concerns**
If you have a question or concern about any aspect of the research requirement, please contact the Subject Pool Coordinator at wwwsubpool@psych.ucsb.edu. If you have a question regarding credit for a particular experiment, contact the researcher directly by clicking on the email link shown in the “View Appointments” page. If you do not receive a timely response, then you may email the Subject Pool Coordinator.

**For more FAQs:** Login to ucsb.sona-systems.com and click on “Frequently Asked Questions (FAQ)
## Psychology 1 Research Credit Tally Sheet

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**NOTE:**

Most experiments are located in the **Psychology Building (#551).**
- Psych 1000-1999 rooms are located on the first floor; Psych 2000-2999 are on the second floor.
- Others are located in Building 429, Building 407, and Building 411 (see map), or the experimenter may give you specific directions.
- The Psychology East building is located directly east of the Psychology building and it has a basement.