

Directions for Administering & Scoring the Merit Badge Test

1. INSTRUCTIONS FOR TEST ADMINISTRATION

A. When to test children

1. According to their number of 5D visits: 1st trial at 2-4 visits 2nd trial at 12-14 visits 3rd + trials -upon request (min. of 3 visits) -suggested by 5D (min. 5 visits)
2. On days when 5D is not in session.

B. How to fill out Merit Badge Checklist

1. Use a different colored pen for each test trial.
2. Use the same Checklist for each test trial.
3. Photocopy Checklist after each trial and store Merit Badge file holder.

C. Giving the test

1. Read the Merit Badge Instructions to the child before beginning with the Checklist.
2. You can repeat instructions on the Checklist to the child upon their request, or if they forget to do something (e.g., they forget to shut down the computer).
3. If a child cannot complete an item that is required for subsequent items, move the child on to the next session; OR, if a child cannot complete 2 whole items in a row, in a section, move the child on to the next section.
4. When re-testing a previous, incomplete section, start from the beginning of that section (even with items that were completed).

D. Testing set-up (requirements by section)

Section 2

- a. 1- 3.5 blank diskette
- b. 1- 5.25 blank diskette in sleeve

Section 3

- a. Use Mac LCII #20
- b. No open files
- c. Brickles game on 5D hard drive, alias on desktop
- d. Clear ALL high scores on Brickles

Section 4

- a. Use same Mac LCII as Section 3
- b. From the WIZ MSWord doc in MSWord folder
- c. MSWord folder alias on desktop

Section 5

- a. Use Mac SE, computer #5
- b. 1- locked diskette with MSWord and System
- c. 1- unlocked diskette entitled To the WIZ

Section 6

- a. Use Apple IIE, computer #26
- b. Set volume and brightness low
- c. Game diskette in sleeve: Mind Puzzles

Section 7

- a. Use Dell Dimension PC, computer #25
- b. Reference CD (name??)

Section 8

- a. Use Mac Performa, computer #24
- b. Connect modem
- c. Upload Netscape to home page
- d. Make sure items are preselected
- e. Paper with CBS home page address written on it